

# Room pass contract



name \_\_\_\_\_

class \_\_\_\_\_ team \_\_\_\_\_

date \_\_\_\_\_ seat \_\_\_\_\_

The school needs to be able to find you at all times. If you go out of the room for any reason we must know where you went, what time you left the room and what time you got back. The out of the room log is an official school document. It Must be filled out properly.

## OFFICIAL OUT OF ROOM LOG

Teacher: \_\_\_\_\_

Room: \_\_\_\_\_

Week of: \_\_\_\_\_

Date	Student's Name	Class	Destination	Time Leaving	Time Returned

put in the date you left the room on

Full name (first and last)

where are you going

When did you leave the room

when did you get back

our goal is to show that we understand the procedure for leaving the classroom

I \_\_\_\_\_ will fill out the Official Out of Room Log completely whenever I go out of the classroom

\_\_\_\_\_ student signature

\_\_\_\_\_ date

I have seen this contract

\_\_\_\_\_ parent signature

\_\_\_\_\_ date